

Walton County Agriculture Education Center

The Walton County Agriculture Education Center (AG Center) is sponsored by the Walton County Cattlemen's Association and is managed by the UGA Walton County Extension Office. The primary goals of the AG Center are to support the UGA Extension Programs and foster a public awareness and appreciation for local agriculture. The AG Center can be rented for private events when there are openings on the calendar. Activities promoting or supporting agriculture or education in Walton County will have precedence for use of the facility.

Location: The Ag Center is adjacent to Criswell Park.
1208 Criswell Road
Monroe, GA 30655

Hours of Availability: 8:00 am to 9:30 pm

Ag Center Rental:

Reservations for the AG Center are managed by the UGA Walton County Extension Office. Reservations may be made one year in advance of an event. The **Online Rental Request** form must be completed and submitted to the Walton County Extension office. Each request is processed on a first come first served basis. Only after the written request has been approved, proof of liability insurance (if public event) and fees are paid, does the event become confirmed. If you are unable to use the online form call the Extension Office to reserve the space.

UGA Walton County Extension Office

100 N. Broad ST
Monroe, GA 30655
770-267-1324
Uge1297@uga.edu

Amenities and Rental Fees:

Multipurpose Indoor Facility: \$200.00 / non-profit (501c) \$120.00

- Suitable for meetings, trainings and parties
- Meeting area
- Kitchen and concession area (Food service is not provided)
- **64** Chairs and **16** tables are provided
- ADA accessible bathrooms
- Building capacity @ 100 people

Parking

- 147 paved parking spaces, 6 handicap spaces
- Overflow grass parking for 200 cars
- Space for parking several livestock trailers

Amenities for Livestock Events:

Covered Livestock Arena: Includes the Indoor facility \$350.00 / non-profit (501c) \$210.00

- Review Stand
- Covered show arena (90' x 140)

Outdoor Livestock Arena: Includes the Indoor facility and the covered arena \$550.00 / non-profit (501c) \$330.00

- Outdoor horse riding ring, with review stand (252' x 126')
- Bleacher seating for livestock events can be arranged for up to 500 people.

Livestock must be confined to the immediate facility. The using organization will be expected to furnish its own bedding, feed, water equipment, security and other special materials used in preparation of the facility.

- **Small Animal:** Small animals will not be received more than 24 hours prior to a show or sale and must be removed within one (1) day following the event if there are no previously scheduled conflicts.
- **Large Animal:** This facility is not designed to hold large animals overnight.

Security Deposit:

In addition to the rental fee there is a \$100.00 refundable security deposit due when the key is picked up and signed for. The security deposit will be returned after the facility has been inspected and key has been returned. The facility

will be inspected by the Walton County Facilities Department. Structural damage done to the facility while it is assigned to any organization must be reported promptly to the Walton County Facilities Department. The using organization assumes responsibility for damage other than normal wear and tear during the use of the facility.

Cancellation:

A full refund will be given if cancellation notice has been given 24 hours prior to the event.

Personal Riding Practice:

The outdoor arena is available for personal riding practice. Riders wishing to use the arenas are required to sign a yearly Rider's Release with the UGA Walton County Extension Office. Due to the increasing demand of the facilities please call the Extension Office to schedule practice rides.

- Person wishing to use Ag Center for equestrian-related activities.
- Minors under 18 years of age must be accompanied by an adult (21 years old) and adult shall remain on premises for entire activity.
- Rider must be county residents only.
- Donations for the use of the arena are appreciated.

UGA Walton County Extension, the Walton County Board of Education, and other Walton County government functions that serve the people of the county will use the building at no charge.

Rental Terms & Conditions:

- Activities promoting or supporting agriculture or education in Walton County will have precedence for use of the facility.
- **Public events require proof of liability insurance (\$1,000,000 minimum)**
- Individuals serving as responsible representative for using organizations must be at least 21 years old.
- All meetings, gatherings or events at the facility to which the public is invited or solicited must be on a nondiscriminatory basis. All facilities must be available to all persons without regard to sex, race, color or national origin. Duplicate but equal events which maintain segregation on these bases will not be permitted.
- **Alcohol: Use of alcoholic beverages in any form is prohibited anywhere in or on the grounds of the facility. The using organization is responsible for enforcement of this policy.**
- **Smoking:** Smoking will not be allowed inside the building or anywhere underneath the covered arena or wash rack area. The using organization is responsible for enforcement of this policy.
- **Food Service:** Rental includes the use of the kitchen but food service is not provided by Walton County Extension.
- **Decorations:** No tacks, pins, or putty are allowed on any painted surface, tables, chairs, ceilings, floors, or light fixtures. You may use "painters paper tape" to safely adhere posters, and decorations to these areas.
- **Grills** are not allowed inside the building or under the covered arena.

Walton County Rental Agreement:

The facility is to be used and enjoyed at the sole risk of the using organization. In consideration of the benefits to be derived here from, the using organization hereby releases, relinquishes, and discharges and agrees to indemnify, protect, and save harmless the County of Walton and any of its agencies, of and from any and all claims, demands or liabilities for any injury to, including the death, of persons, (whether they be third persons or employees of either of the parties thereto) any loss or damage of property including injury or death of livestock or other animals (whether it be that if either of the parties hereto or third persons) caused by or growing out of or in any happening in connection with its exercise of the privileges herein granted.

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Facility Housekeeping Checklist:

Clean up must take place immediately after each event. Cleaning time is to be included in the reserved time.

- Floors must be swept. Any areas where food or drinks were spilled and any areas with visible soiling remains after sweeping must be mopped and left free of food and other debris by the user.
- Kitchen counter tops must be cleaned thoroughly; all sinks must be free of food and debris. The refrigerator must be cleared of leftovers, spills, or other stored items. **Do not discard food or any such solid items into kitchen sink drains.**
- Refrigerator doors are to be properly closed.
- Trash must be bagged and placed in outside dumpster. Plastic liners are to be used in all inside trashcans. Trashcans must be left clean of debris and odors.
- Any **electrical surface units** and **ovens** are to be turned off.
- Tables and chairs are to be returned to designated locations.
- Lights are to be turned off.
- All doors must be locked. Double check that doors are locked after exiting the building.

Thermostat settings:

- Cooler months set heat to 60 degrees upon departure
- Warmer months set air conditioning to 80 degrees upon departure.